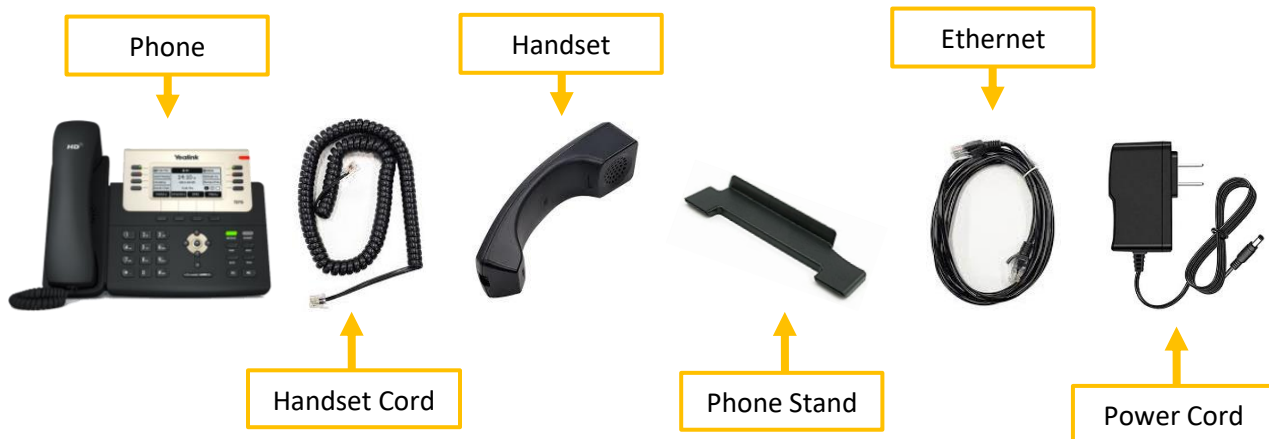**PLEASE READ, do not discard this document.**

TeleVoIPs is excited to help get your new phone up and running! Please inspect the contents of the box your phone came in, assemble it, and make a test call using the instructions below. This must be completed prior to your company's scheduled phone training day.

What's in the Box?

Make sure your phone has all the parts needed for assembly: Phone, Handset Cord, Handset, Phone Stand, Ethernet Cord, Power Cord.

Refer to the enclosed instruction manual in the box for assistance in assembling your phone.

Activating Your Phone

When plugging in your Yealink phone, every port has a specific purpose. If the ethernet cord is plugged into the wrong place, your phone will not function properly.

1) Plug the Ethernet cord into the phone first (be sure to use the **Internet** port and not the **PC** port).
2) Make sure the other end is connected to your Internet router.
3) Plug the power cord into the **DC5V** port on the phone.
4) Complete a test call from your new phone to 813-906-6006 to confirm your phone is ready for use.

Yealink T27 User Guide: https://televoips.com/wp-content/uploads/2018/11/Yealink-T27G_10-2018.pdf